



Friday 6th March 2020, Corrs Corner Hotel, Newtownabbey

Booking Form

Name:	
Designation	
Organisation:	
Address:	
Email	
Special Dietary Requirements:	
Telephone Number:	
<i>HFMA Member</i>	Yes <input type="checkbox"/> No <input type="checkbox"/>

Invoice Details (Tick as applicable or enter full details)

Tick	Organisation	No Purchase Order Number	Purchase Order Number
	Belfast H&SCT	BHSCT.NONPOP@hscni.net	BHSCT.POP@hscni.net
	Northern H&SCT	NHSCT.NONPOP@hscni.net	NHSCT.POP@hscni.net
	Southern H&SCT	SHSCT.NONPOP@hscni.net	SHSCT.POP@hscni.net
	Western H&SCT	WHSCT.NONPOP@hscni.net	WHSCT.POP@hscni.net
	South Eastern H&SCT	SEHSCT.NONPOP@hscni.net	SEHSCT.POP@hscni.net
	DoH	Account NI, Goodwood House, 44 May Street, Belfast, BT1 4NN	
	HSCB	HSCB.NONPOP@hscni.net	HSCB.POP@hscni.net
	Business Services Organisation	BSO.NONPOP@hscni.net	BSO.POP@hscni.net
	<u>Other</u>		

Payment Details

Registration fee: Delegate Fee: HSC / DoH Staff: FREE Non HSC Staff: £40

The booking fee will be invoiced to employing organisations as indicated above, unless an alternative is specified. Please ensure that the invoice address is selected/completed correctly, and that local approvals to attend have been obtained where appropriate, in order to expedite payment of invoices and help contain HfMA costs. *Thank-you!*

If you are unable to attend the event please notify us by email as soon as possible. Where a written cancellation is received **** 2 weeks before****, a full refund is offered. After this time the full conference fee will apply. Substitutions can be made at any stage.

Booking Details

Completed booking form to be forwarded by 28th February 2020 to

eileen.carson@belfasttrust.hscni.net

HFMA reserves the right to alter timings, sessions, speakers and venue where necessary. If this event cannot run on the published date due to reasons beyond our reasonable control, e.g. terrorism, threat of terrorism, access problems caused by adverse weather or any other Act of God, HFMA reserves the right to retain the conference fee and re-schedule the event. If this has not been run within 6 months of this date all monies will be refunded minus a small administration fee.

